
Village of Wayne Lakes Planning
December 3, 2025 time 7:00pm

Meeting was called to order by Mayor at 7:00 pm.

Council members present: Ms Hyatt, Mrs Estes, Mrs Jeffers, Ms Price, Mr Weaver

Absent: Ms Price, Mr Valdez

Agenda approved as presented motion by Mrs Jeffers, seconded by Mr Weaver, all present voted yea.

Approval of Minutes from November 17, 2025 Council meeting motion by Mr Weaver, seconded by Mrs Estes, all present voted yea.

Guest Speaker: Karie Novesl/ Hylant Administrative Services provided an overview of the 2026 Insurance renewal with deductibles and coverage. The Village has had coverage with since 1991. Karie reviewed the Advantage Credit point system as provided by the Ohio Plan. A 3% inflation increase is factored in each renewal year, percent is based on inflation. Karie reviewed request received to review deductibles along with Flood Management Insurance and coverage for the purchase of property on Shady Lane. No significant saving was determined if deductibles were changed, Flood Management Insurance cost would add an additional \$930.00 annually, and the Shady Lane property liability is automatically added at no charge if no buildings on property, however with the property having a pole barn the replacement value was estimated at \$64,000.00 which would be \$85.00 annually to insurance. Council thanked Karie for the overview and information.

Address Council: none

Resolution/Ordinance/Request for Approvals:

- **ORDINANCE 2025-11-5-001** Add Assistant Maintenance Supervisory Position. 2nd Reading was tabled for further discussion in 2026.
- **ORDINANCE 2025-11-5-002** Add Part Time Village Administrator Position. 2nd Reading by Mrs Estes.
- **ORDINANCE 2025-12-2-002** Establish Account with Core and Main for Sewer/Utility Department tool needs. Motion to waive 3 reading rule by Mr Weaver, Seconded by Ms Hyatt, all present voted yea. Motion by Ms Hyatt to declare Resolution an emergency, seconded by Mrs Jeffers, all present voted yea. Motion to adopt Ordinance was made by Mr Weaver, seconded by Ms Hyatt, all present voted yea.
- **RESOLUTION 2025-12-001** Amend Appropriations YE Dec 2025 for OWDA Repayment. Waive 3-Readings, Declare an Emergency. Motion by Mrs Jeffers to waive 3 reading rule, Seconded by Mr Weaver, all present voted yea. Motion to declare an Emergency by Ms Hyatt, Seconded by Mr Weaver, all present voted yea. Motion to adopt Mrs Jeffers, Seconded by Mrs Estes, all present voted yea.
- **RESOLUTION 2025-12-003** Amend 2025 Appropriations - Waive 3-Readings, Declare an Emergency. Motion to waive 3 reading rule by Mr Weaver, Seconded by Mrs Jeffers, all present voted yea. Motion to declare an emergency by Ms Hyatt, and Seconded by Mr Weaver, all present voted yea. Motion to adopt by Mr Weaver, Seconded by Mrs Jeffers, all present voted yea.
- **RESOLUTION 2025-12-004** a Resolution granting the mayor authority to sign documents to purchase Real Estate. Motion by Mr Weaver to waive 3 reading rule, Seconded by Ms Hyatt, all present voted yea. Motion to declare an emergency made by Mrs Jeffers, Seconded by Mr Weaver, all present voted yea. Motion to adopt made by Mrs Estes, and Seconded by Ms Hyatt, all present voted yea.
- **RESOLUTION 2025-12-005** a Resolution authorizing membership in the Ohio Utilities Protection Service (OUPS), execution of the Ohio Water/Wastewater Agency Response Network (OHWARN), Mutual Aid Agreement, and completion of the utility profile and registration. 1st Reading read by Mrs Estes

Reports & Updates:

- a. Mayor's report – Appreciation on quick response with snow removal. One complaint that driveway had been plowed shut. An email was received with gratitude for the quick response to plowing the snow.
- b. Maintenance (DCampbell) – complaint on Hickory that snow plow ran over sewer lid. Maintenance went to sight and found the lid ran over was in the yard off of the drive way; Dave spoke with resident advising the lid was in the yard off the drive way asking if they had someone plow the driveway; resident responded no. Village snow removal is focused on the roads not driveways therefore it was determined the lid was not ran over by the Village snow removal. Update on Pontiac to Ottawa drain pipe repair and replacement – pre job meeting December 15th for next steps, process, and confirm length of road closure estimated state date is after January 1st. Residence will be updated after the pre job meeting.
- c. Committee Reports – Ms Hyatt/Finance Committee advised she was not aware of changes with a personnel budget after the last budget meeting relating to the Tabled Ordinance. Discussion was deferred to New Business, 2026 Appropriation Budget Review. Personnel, Policy, Compliance Committee update provided by Ms Hyatt/chair advised interviews in process for Utilities Supervisor, the interview questions being used were defined by the committee. Ms Estes provided information from her attendance at the Tri-Village Rescue Meeting, leaders shared concern with the State's efforts to remove property taxes and the impact the time to get medical attention timely. There was also discussion that the state was looking at putting ambulances in state parks.

Old/Unfinished Business:

- d. 5-Year Plan Project Updates/Status
 - i. Trees in Lake – tabled pending pontoon – no update
- e. Beach new waterline to Turbo Chute (Maintenance Committee) – Spring 2026 installation
- f. Personnel, Policy, Compliance – Interview Committee (Hyatt)
- g. Office 365 migration with SharePoint (Wathen) – suggestion to set time within the next meeting to migrate everyone. Wathen will plan accordingly.
- h. Discussion: Drainage East Drive property (DCampbell/HSteinke) – Mayor advised the research was to be surrounding a GPS look at the tiles in the farm field as there had been replacement 3 years ago. There are known springs keeping the ground moist but need to identify where water is coming from and what is next steps.
- i. Security Cameras (Spectrum) – additional pricing to be sought – no update. Wathen will review with GMitterman.

New Business:

- j. 2026 Appropriation Budget Review – Wathen reviewed the projected 2026 budget supported with two handouts. Wathen advised that as of this week, the Sewer Enterprise Loan amount had been confirmed which resulted in taking a line by line look at each account. Wathen highlighted 2026 Estimated Revenue totally \$722,440.00 noting this revenue number included funds that were mandated by State of Ohio for specific expenditures. The 2026 estimated General Fund revenue totaled \$365,640.00 which included Real Estate Tax, Municipal Tax, Local Gov't taxes, Cable Franchise Fees, and fishing permit sales, Community Building Rentals, Pool/Concession admissions with bank interest and misc which included donations.
Total 2026 projected Appropriation Budget including the Enterprise Sewer Loan funds is \$2,673,329.32. Wathen is to provide the account line-item detail to Council for review. Mayor identified the funds to purchase Shady Lane property was expected to come from the Enterprise Sewer funds; this was noted for review at the next Sewer Meeting. 2026 Appropriation Budget Ordinance will be on the next meeting agenda for the 1st reading.
- k. Ohio Plan renewal – Ms Hyatt made a motion to complete the 2026 Renewal at the rate of \$10,329 which is net of the Advantage Credit of \$873.00. Seconded by Mr Weaver, all present voted yea.
- l. Ohio Utilities Protection Service (OUPS), OHWARN Agreement/Utility Profile/Registration – discuss was held during the reading of Resolution 2025-12-005.

Executive session per ORC 121.22 (G) to consider purchase of property and to consider appointment/employment of public employees. Executive session was cancelled.

Open meeting continued with the Mayor providing Purchase of Property update and next steps.

Additional open meeting discussion continued regarding if video taping of one meeting a month should continue. The taping began as a result of Covid and with the Sewer project. After council discussion, motion was made by Mr Weaver and seconded by Ms Hyatt that effective immediately meetings would no longer be videotaped, all present voted yea.

Being no further discussion, motioned to adjourn at 8:09 pm made by Mr Weaver and seconded by Ms Hyatt, all present voted yea.

Respectfully submitted:
Johna Wathen
Aprv'd Dec 17,2025