

RESOLUTION NO. 2026-06-15-001

A RESOLUTION ESTABLISHING A BEACH CHANGE FUND FOR THE VILLAGE OF WAYNE LAKES, OHIO, AND DECLARING AN EMERGENCY

WHEREAS, the Village of Wayne Lakes operates a community beach and concession area that requires the ability to make change for patrons during the summer season; and

WHEREAS, the Auditor of State of Ohio permits municipalities to establish petty cash and change funds when authorized by legislative action and maintained under an imprest system; and

WHEREAS, the Fiscal Officer has recommended the creation of a Beach Change Fund to ensure efficient daily operations and proper financial controls; and

WHEREAS, Council finds it necessary and in the best interest of the Village to establish such a fund and designate a custodian responsible for its safekeeping, use, and reconciliation.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WAYNE LAKES, OHIO, THAT:

Section 1. Establishment of Fund

There is hereby established a **Beach Change Fund** in the amount of **\$100.00**, to serve as the **starting cash drawer** for daily beach and concession operations. This fund shall be used **solely for making change** for patrons and for no other purpose.

Section 2. Imprest Nature of Fund

The Beach Change Fund shall operate as an **imprest fund**, meaning the total of cash on hand plus any receipts shall always equal the authorized amount of **\$100.00**. Replenishment shall occur only upon submission of proper receipts to the Fiscal Officer.

Section 3. Custodian

The **Village Administrator** is hereby designated as the **custodian** of the Beach Change Fund. The custodian shall be responsible for:

- Safeguarding the fund
- Maintaining accurate records
- Ensuring the fund is used only for authorized purposes
- Returning the full amount at the end of the season or upon request of the Fiscal Officer

Section 4. Issuance of Warrant

The Fiscal Officer is authorized to issue a warrant payable to the custodian in the amount of **\$100.00** for the purpose of establishing the Beach Change Fund.

Section 5. End-of-Season Return

At the conclusion of the beach season, the custodian shall return the full **\$100.00** to the Fiscal Officer, who shall deposit it back into the Village's general operating account.

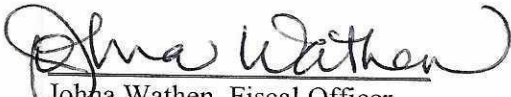
Section 6. Emergency Clause

This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the Village, to allow the Beach to open and operate without delay. Therefore, this Resolution shall take effect immediately upon its passage.

Adopted this 15 day of June, 2026 in the Village of Wayne Lakes, Darke County, Ohio.



Linda Clark, Mayor



John Wathen, Fiscal Officer


Ruth Estes, President of Council